

### **Zoning Officer and Community Development Director**

The Borough of Merchantville seeks a Zoning Officer/Community Development Director

Looking for a person with experience in Community Development, Land Use application review and approval, board secretary and Zoning applications along with Historic Preservation application approvals.

The individual must have strong customer service and computer skills, and be highly organized with attention to details. The ideal candidate should be able to multi-task and operate in a fast paced, ever changing landscape of municipal government. Must be able to coordinate and collaborate with multiple other government offices. Must be willing to attend training or be certified in Zoning – Land Use and Planning.

Competence in Microsoft Outlook, Word, and Excel required. Knowledge of Edmunds Gov Tech software or other software applications related to municipal government. Must be able to answer phones, emails and correspondence in a professional manner.

Employment Applications and the full job description can be found on the front page of the Borough website at <https://merchantvillenj.gov/>. Please submit a completed application and resume by **July 19, 2021** to: Denise Brouse, Borough Clerk, 1 West Maple Avenue, Merchantville, NJ 08109 or by email to [dbrouse1@merchantvillenj.gov](mailto:dbrouse1@merchantvillenj.gov). No phone inquiries. The Borough of Merchantville is an Equal Opportunity Employer.